

Mural Guidelines for Historic Properties in the Village of Springville

INTRODUCTION

The Springville Historic Preservation Commission has reviewed the City of Milwaukee Mural Guideline in to draft guidelines for the installation of murals on locally designated historic properties in the Village of Springville. Mural requests in Springville have been made by individuals and groups as the popularity of outdoor murals, and the availability of funding mechanisms has increased in recent years. The Historic Preservation Commission felt that such requests for murals on locally designated properties required discussion and a set of guidelines by which to make informed decisions about granting Certificates of Appropriateness. The draft guidelines prepared below are the result of combing through mural guidelines for historic properties in numerous communities throughout the country.

For the purposes of these guidelines, a “mural” shall be defined as an artistic work applied to an exterior surface of a pre-existing structure and that does not constitute a sign under Article VIII, Sections 200-29, et seq., of the Springville Village Code.

I. APPLICATION REQUIREMENTS (Separate and distinct from and in addition to the standard Certificate of Appropriateness)

In addition to those materials usually required for Certificates of Appropriateness (CoA), applicants seeking a CoA for a mural on an historic property shall submit:

- a. Written approval from the property owner for the mural, provided the applicant is not the owner of the property.
- b. A record of ownership of the mural.
- c. A maintenance plan specifying care and the parties responsible for the maintenance of the mural. Maintenance includes, but is not limited to, graffiti removal, removal of surface dirt, reapplication of coatings, touching up damaged areas, and ensuring vegetation does not harm the mural or the supporting building.
- d. An agreement between the artist and/or the applicant and the property owner identifying who is responsible for removal of a mural.
- e. Photo documentation of the completed mural shall be supplied to the Historic Preservation Commission to provide a base line for future maintenance, conservation and restoration.

II. DESIGN STANDARDS

- a. Except as provided below, no mural may be located on elevations that directly face or are parallel to sidewalks and public rights-of-way.

- b. Murals shall be permitted for side or rear walls or alley walls (but not the primary facades) that have been refaced with non-historic materials such as replacing wood with parging.
- c. Murals shall be permitted for side walls that lack historic details (cornices, windows, entrances, etc.), are of painted common brick, includes no decorative masonry work, and that are not street-facing or adjacent to a sidewalk.
- d. The mural shall be proportional to the wall on which it is placed.
- e. Murals shall be confined to one wall of a building and not wrap around to other sides, nor may any building have more than one mural.
- f. No mural shall be permitted on an unpainted masonry wall such as brick, stone, or stucco. Murals should instead be painted on removable materials such as plywood or other suitable outdoor material. Anchoring shall be placed into masonry joints or other non-damaging areas of the walls. Framing shall be done so as not to trap water between the mural and the wall. Hanging or anchoring shall be reversible.
- g. No mural shall be permitted on wood sidings with surface detail such as, but not limited to bevel siding, board and batten siding.
- h. No mural shall be permitted on a wall that has had masonry cleaning or major repointing, nor may a mural be used in lieu of cleaning or repointing on a building in need of it.
- i. No mural shall be permitted on a fence.
- j. Except as provided below, murals shall not cover over windows, doors, cornices, or other architectural elements.
 - i. Murals may be permitted on windows and doors temporarily boarded due to vandalism.
 - ii. No mural shall be permitted on preventative boarding.
- k. Lighting of a mural shall require a CoA.
- l. Artists shall sign and date their work in a discreet location.

III. REMOVAL

- a. A CoA shall be required for removal of a mural.
- b. Upon removal, any materials used to adhere the mural shall be removed at the time the mural is removed. This includes, but is not limited to brackets, mounting hardware, caulk or grout, and adhesive glues. The surface shall be returned to its original condition.

**CERTIFICATE OF APPROPRIATENESS FORM
and
CERTIFICATE OF APPROPRIATENESS FORM
For Murals**

06/12/2023

Village of Springville
5 West Main Street
PO Box 17
Springville, NY 14141
(716) 592-4936, FAX (716) 592-7088
villageofspringvilleny.com

VILLAGE OF SPRINGVILLE HISTORIC PRESERVATION COMMISSION

APPLICATION FOR

CERTIFICATE OF APPROPRIATENESS
VALID FOR 12 MONTHS

(Pursuant to Chapter 200 Article XX of the Village Code)

Refer to Certificate of Appropriateness Instructions when completing this form. Refer to the Mural Guidelines for Historic Properties in the Village of Springville when completing the portion of the form for Certificate of Appropriateness for Murals.

APPLICANT INFORMATION

**ALL APPLICANTS MUST ATTEND THE HISTORIC PRESERVATION MEETINGS
HELD THE SECOND MONDAY OF THE MONTH
ALL MATERIALS MUST BE TO THE VILLAGE OF SPRINGVILLE OFFICE BY THE
FIRST TUESDAY OF THE MONTH FOR REVIEW**

Applicant Name: _____

Mailing Address: _____

E-Mail Address: _____

Telephone: _____

If applicant is acting through an authorized agent or legal representative, identify agent's name, address and telephone:

Does applicant own the property?

_____ Yes _____

_____ No _____

If no, explain: _____

Owner's address and telephone:
(if different from applicant):

Is applicant or owner related to any official or employee of the Village of Springville or the Springville Historic Preservation Commission?

_____ Yes _____

_____ No _____

If yes, explain: _____

PROPERTY INFORMATION

Property Address:

Name of Property
(if applicable):

Tax Map ID No.:

Zoning Classification:

Parcel Size:

Present Use
of Property:

Is the property a designated landmark?

_____ Yes _____

_____ No _____

Criteria for approval of Certificate of Appropriateness Chapter 200 Article XX Section 152A. Please explain how your project will comply with the three principles below if applicable:

1. Properties which contribute to the character of the historic district shall be retained, with their historic features altered as little as possible:

2. Any alteration of existing properties shall be compatible with its historic character, as well as with the surrounding district.

3. New construction shall be compatible with the district in which it is located.

****PHOTO SHOWING ALL SIDES OF THE STRUCTURE WILL BE NEEDED****

REQUIRED: MUST PROVIDE

- Current Photographs of the property.
- Scaled site plan or survey of the property for the proposed project, if applicable.
- Scaled elevation drawing of proposed changes, if applicable.
- Scaled perspective drawing of proposed changes, if applicable.
- Samples of color and/or materials to be used, if applicable.
- If the proposal includes a sign or lettering, a scaled drawing showing the type of lettering to be used, all dimensions and colors, a description of materials to be used, method of illumination and a plan showing the sign's location on the property.

Estimated time for completion:

Project Start Date: _____

Project Completion Date: _____

PLEASE REMEMBER THAT ANY INCOMPLETE OR VAGUE APPLICATIONS WILL BE TABLED UNTIL THE INFORMATION IS RECEIVED.

PLEASE MAKE SURE APPLICATION IS COMPLETE-USE ADDITIONAL PAPER IF NEEDED. THE MORE INFORMATION PROVIDED, THE BETTER.

CERTIFICATION

APPLICANT: I hereby certify that this application is accurate and complete and that, if this application is approved, the project will be completed in accordance with the terms and conditions of such approval.

Applicant's Signature: _____ Date: _____

OWNER: (if different from applicant): I have read and familiarized myself with this application and do hereby consent to its submission and processing.

Owner's Signature: _____ Date: _____

CERTIFICATE OF APPROPRIATENESS FORM FOR MURALS

(Only complete this section if filing for a Certificate of Appropriateness for a MURAL)

APPLICANT: I hereby certify that this application is accurate and complete and that, if this application is approved, the project will be completed in accordance with the terms and conditions of such approval.

Applicant's Signature: _____ Date: _____

OWNER: (if different from applicant): I have read and familiarized myself with this application and do hereby consent to its submission and processing.

Owner's Signature: _____ Date: _____

Evidence of Ownership of the Mural: _____
(Attach to this CoA)

Details of Maintenance Plan including who is responsible for maintenance of the mural (attach the written, agreed upon and signed Maintenance Plan):

Provide a copy of the written agreement between the applicant (and/or artist) and the property owner identifying who is responsible for removal of the mural:

Yes attached.

No, not attached.

Photographic documentation of the proposed completed mural, including elevations:

Yes attached.

No, not attached.

Official use only

	AYE	NAY	ABSTAIN
Bill Skura, Chairman	_____	_____	_____
John Baronich, Member	_____	_____	_____
Helen Brogan, Member	_____	_____	_____
Don Orton, Member	_____	_____	_____
Kelly Baker, Member	_____	_____	_____

Village of Springville Historic Preservation Commission Decision

Project Address: _____

Project Description: _____

Approved Not Approved Approved with Stipulations

Chairperson Signature: _____ Date: _____

Comments/Stipulations: _____

****THE PROJECT HAS BEEN COMPLETED IN ACCORDANCE WITH THE DECISION
OF THE BOARD AS STATED ABOVE AND IN A TIMELY MANNER****

SIGNATURE

DATE