

Village of Springville  
5 West Main Street  
Springville, N.Y. 14141-0017

June 1, 2026

7:00 P.M.

BY MOTION OF:

NOTES

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1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. MINUTES FROM MEETINGS
  - Regular Meeting Minutes of May 18, 2026, **A.1**
4. PUBLIC HEARING
5. PUBLIC COMMENT
6. NEW BUSINESS
7. DEPARTMENT REPORTS
  - CLERK/TREASURER **A.2**
  - SUPERINTENDENTS' REPORT **A.3**
  - POLICE
  - FIRE DEPARTMENT
  - BUILDING INSPECTOR/CEO
  - CONTROL CENTER
8. OLD BUSINESS
  - Event rates for non-profits used in the past (to determine what to charge for Farmer's Market)
  - Work session for changes to LL8 of 2026
9. BILLS
10. CONSENT AGENDA
11. VILLAGE ATTORNEY REPORT
12. TRUSTEE NOTES & PROJECT REPORT
13. TREE COMMITTEE REPORT
14. PUBLIC COMMENT
15. EXECUTIVE SESSION – To discuss building matters
16. ADJOURN

**VILLAGE OF SPRINGVILLE  
BOARD MEETING  
May 18, 2026, Minutes – 7:00 PM**

The Regular Meeting of the Trustees of the Village of Springville was held at the Village Municipal Building, 65 Franklin Street, Springville, New York at the above date and time.

**Present:**

Mayor Russel Belscher

Deputy Mayor Kelly Baker

Trustees Barbara Lipka  
Vince Roberts  
Jessica Schuster

Village Attorney Paul Weiss

Police Officer Nick Budney  
In Charge

Code Enforce- John Baker  
ment Officer

Clerk/Treasurer Jennifer Haberl

**Also Attending:**

Shane Miller – ECSO  
Ed Heary  
Tara Lowry

**Absent:**

Superintendent Duane Boberg  
Marc Gentner – SVFD Chief

Mayor Belscher called the meeting to order at 7:00 PM.

After the Pledge of Allegiance, Mayor Belscher called for a minute of silence in remembrance of our Village Justice, Ed Young who passed away Sunday morning. He will be greatly missed, and we are very thankful for his service to our Village and community.

**MINUTES**

- Minutes of the Regular Meeting of May 4, 2026, were approved as written by Trustee Schuster, seconded by Trustee Baker and carried with unanimous approval.

**PUBLIC HEARING – LL8 of 2026 - Greenhouses - To allow private Greenhouses in residential neighborhoods.**

The public hearing was opened for discussion by Trustee Schuster, seconded by Trustee Lipka and carried with unanimous approval. There was no discussion. Public hearing was closed by Trustee Schuster, seconded by Trustee Roberts and carried with unanimous approval.

**PUBLIC COMMENT**

- Ed Heary wants to thank everyone who attended the Farmers Market. He would like to keep the lines of communication open with the Board regarding any issues/concerns he should be addressing. He would also like to get more of an event feel by adding live music and artisans in addition to the food vendors. He asked if the event fee could be reduced as this is a community centered event. Trustee Lipka mentioned applying for the publicity fund. Trustee Schuster would like to investigate reduced event rates for non-profit organizations.

## NEW BUSINESS

## DEPARTMENT REPORTS

### Clerk/Treasurer

#### Resolutions:

- Authorize Mayor to Sign 2026-2027 Amended Tax Warrant. **See attached.** This was approved by Trustee Schuster, seconded by Trustee Roberts and carried with unanimous approval.

#### Discussion:

- Village tax bills will be mailed to owners on record on May 31st. The bills are due July 1st without penalty.
- Financial reports (Treasurer's Report) – Balance Sheets, Rev & Exp Summaries have been submitted to the village board for April 2026.
- Free Summer Concerts start June 25th, and a flyer is on the Village website Facebook and was sent out in the utility bills.

### Superintendent Report

#### Resolutions:

- To Make the Village of Springville the lead agency for Local Law 8 of 2026 Changes to zoning code 200-2 Word Usage, Definitions of Use. This was tabled by Trustee Roberts, seconded by Trustee Schuster and carried with unanimous approval. Trustee Roberts stated that more discussion is needed before accepting LL8 of 2026. Trustee Schuster would like to schedule a work session ½ hour before the June 1 Village Board Meeting to discuss the changes that need to be made. The Tree Committee meeting scheduled for June 1 will have to be rescheduled.
- To accept the resignation of Carle Jackson, Village Clerk assigned to the Court effective May 15, 2026. This was approved by Trustee Lipka, seconded by Trustee Schuster and carried with unanimous approval. Trustee Schuster has serious concerns about staffing issues.
- To hire Linda Peterek as the Village Clerk assigned to the Court. Start date TBD. Wages \$19.76/hour. Trustee Lipka stated her concern over the hiring process and not consulting with Justice Gibbin. The Board agreed to review the hiring policy for the Village Clerk assigned to the Court After a lengthy discussion, this was approved by Trustee Schuster, seconded by Trustee Baker and carried with unanimous approval.

#### Discussion:

- The American Legion banners have been installed on Main Street and make a nice addition to the Village. Mayor Belscher mentioned these banners can be purchased for \$80.

### Police Report

- Police Officer-in-charge Nick Budney updated the board on the following:
  - Buckle-up NY goes through May 31.
- ECSO Shane Miller reported on the following:
  - Springville Stampede 5K is June 3
  - Springville Art Crawl is June 6
  - He will be assisting with traffic during the community support walk for a veteran.
  - On June 9 there is a bike to school day to raise awareness for bike safety.
  - There will be a bike/safety event, possibly at the Farmers Market on June 13.
  - The Board congratulated Officer Miller on his award and thanked him for his service.

**Fire Report** - No report this evening

**Code Enforcement Officer** – CEO John Baker reported on the following:

- 1<sup>st</sup> round of vehicle registrations was sent out last week.
- Grass violation notices will go out next week.
- There was a complaint of signs on utility poles that he is in the process of removing.
- Officer Miller and CEO Baker are concerned of an unhoused person possibly staying at 198 Maple. Baker will send the owner of the property a letter to remove the ADU's on the property as there is no main building.

**Control Center** – No report this evening

**OLD BUSINESS** - None

**BILLS** – Bills, as examined by members of the Board of Trustees, were approved for payment in accordance with Abstracts # 338 - 354 of 2025/2026 total of \$256,282.08 for the General, Water/Sewer, Electric, Trust and Agency Funds by motion of Trustee Schuster, seconded by Trustee Roberts and carried with unanimous approval.

**CONSENT AGENDA** – The motion was made by Trustee Schuster, seconded by Trustee Baker and carried with unanimous approval to accepting the permits and applications below.

VILLAGE OF SPRINGVILLE

May 18, 2026

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CONSENT AGENDA

Building applications received by the CEO Baker, Planning Board, Zoning Board of Appeal and Historic Preservation Commission as follows:

Minutes of the Historic Preservation meeting on April 13, 2026. CA.1  
April 2026 Financial Reports are available online

PROJECT: 0000011267 - DECKS TYPE: DECKS  
PROPERTY: 107 S CENTRAL AVE  
ISSUED DATE: 4/29/2026  
ISSUED TO: HOLE IN ONE CONSTRUCTION  
10696 ROUTE 240  
WEST VALLEY, NY 14171

PROJECT: 0000011268 - FIRE INSPECTION TYPE: FIRE  
PROPERTY: 57 E MAIN ST LWR INSPECTION  
ISSUED DATE: 4/30/2026  
ISSUED TO: SCHMITTER, PAUL  
57 E MAIN ST  
SPRINGVILLE, NY 14141

PROJECT: 0000011269 - UTILITY CHANGES-WATER TYPE: PLUMBING  
PROPERTY: 138 VAUGHN ST  
ISSUED DATE: 4/30/2026  
ISSUED TO: BUNCH, MATTHEW J-SUSAN  
138 N VAUGHN ST  
SPRINGVILLE, NY 14141

PROJECT: 0000011270 - ROOFING TYPE: ROOF  
PROPERTY: 201 E MAIN ST  
ISSUED DATE: 4/30/2026  
ISSUED TO: WILKE, DALTON  
215 E MAIN ST  
SPRINGVILLE, NY 14141

PROJECT: 0000011271 - ROOFING TYPE: ROOF  
PROPERTY: 540 E MAIN ST  
ISSUED DATE: 5/01/2026  
ISSUED TO: BLACK ROCK ROOFING, INC  
2064 NIAGARA ST  
BUFFALO, NY 14207-2503

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VILLAGE OF SPRINGVILLE

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CONSENT AGENDA

PROJECT: 0000011272 - SHEDS, UP TO 144 SQ.FT. TYPE: SHEDS  
PROPERTY: 202 EAST HILL RUN  
ISSUED DATE: 5/04/2026  
ISSUED TO: BLASER, MICHAEL  
202 EAST HILL RUN  
SPRINGVILLE, NY 14141

PROJECT: 0000011273 - UTILITY CHANGES-ELECTRIC TYPE: ELECTRIC  
PROPERTY: 62 MAPLE AVE  
ISSUED DATE: 5/04/2026  
ISSUED TO: LINDERMAN, ABBY  
62 MAPLE AVE  
SPRINGVILLE, NY 14141

PROJECT: 0000011274 - DECKS WITH ROOF TYPE: DECKS  
PROPERTY: 565 NORTH ST  
ISSUED DATE: 5/05/2026  
ISSUED TO: BAKER BUILT LLC  
9434 MIDDLE ROAD  
SPRINGVILLE, NY 14141

PROJECT: 0000011275 - HISTORIC PRESSERVATION-SIGNAGE TYPE: SIGNAGE  
PROPERTY: 70 FRANKLIN ST  
ISSUED DATE: 5/05/2026  
ISSUED TO: ALEXANDER, NICHOLAS  
70 FRANKLIN ST  
SPRINGVILLE, NY 14141

PROJECT: 0000011276 - ROOF TYPE: ROOF  
PROPERTY: 193 FRANKLIN ST  
ISSUED DATE: 5/05/2026  
ISSUED TO: BROCK CONSTRUCTION, LLC  
9894 SAVAGE ROAD  
HOLLAND, NY 14080

PROJECT: 0000011277 - FENCES TYPE: FENCES  
PROPERTY: 26 ELLIS AVE  
ISSUED DATE: 5/05/2026  
ISSUED TO: COCHRAN, MICHAEL S  
26 ELLIS AVE.  
SPRINGVILLE, NY 14141

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CONSENT AGENDA

PROJECT: 0000011278 - SWIMMING POOLS PROPERTY: 643 FRANKLIN ST ISSUED DATE: 5/05/2026 ISSUED TO: EATON, ADAM 643 FRANKLIN ST SPRINGVILLE, NY 14141	TYPE: POOLS
PROJECT: 0000011279 - ROOFING PROPERTY: 126 S CENTRAL AVE LWR ISSUED DATE: 5/05/2026 ISSUED TO: VACINEK, JANET R 126 S CENTRAL AVE SPRINGVILLE, NY 14141	TYPE: ROOF
PROJECT: 0000011280 - UTILITY CHANGES-WATER TAP PROPERTY: 121 N BUFFALO ST ISSUED DATE: 5/06/2026 ISSUED TO: SPRINGVILLE ASSOCIATES LLC 13973 MILL ST SPRINGVILLE, NY 14141	TYPE: PLUMBING
PROJECT: 0000011281 - UTILITY CHANGES-SEWER TAP PROPERTY: 121 N BUFFALO ST ISSUED DATE: 5/06/2026 ISSUED TO: SPRINGVILLE ASSOCIATES LLC 13973 MILL ST SPRINGVILLE, NY 14141	TYPE: PLUMBING
PROJECT: 0000011282 - UTILITY CHANGES-PLUMBING PROPERTY: 164 N BUFFALO ST ISSUED DATE: 5/06/2026 ISSUED TO: HOOKER, TIMOTHY CHRISTINE SMALL 366 N BUFFALO ST SPRINGVILLE, NY 14141	TYPE: PLUMBING
PROJECT: 0000011283 - LICENSES-CRAWL AFTERPARTY PROPERTY: 37 N BUFFALO ST ISSUED DATE: 5/07/2026 ISSUED TO: SPRINGVILLE CENTER FOR THE ART 37 N BUFFALO ST PO BOX 62 SPRINGVILLE, NY 14141	TYPE: LICENSES

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CONSENT AGENDA

PROJECT: 0000011284 - ROOFING  
PROPERTY: 24 N EDGEWOOD DR  
ISSUE DATE: 5/7/2026  
ISSUED TO: OCONNELL, JEANMARIE  
24 N EDGEWOOD DR  
SPRINGVILLE, NY 14141

TYPE: ROOFING

PROJECT: 0000011285 - VIOLATION  
PROPERTY: 92 CHILDS ST  
ISSUE DATE: 5/7/2026  
ISSUED TO: SHERET, BRIAN  
92 CHILDS ST  
SPRINGVILLE, NY 14141

TYPE: UNLICENCED  
VEHICLE

PROJECT: 0000011286 - VIOLATION  
PROPERTY: 175 N BUFFALO ST  
ISSUE DATE: 5/7/2026  
ISSUED TO: MARY, JOHN  
175 N BUFFALO ST  
SPRINGVILLE, NY 14141

TYPE: UNLICENCED  
VEHICLE

PROJECT: 0000011287 - VIOLATION  
PROPERTY: 95 NORTH ST  
ISSUE DATE: 5/7/2026  
ISSUED TO: TABER, CHRISTOPHER  
95 NORTH ST  
SPRINGVILLE, NY 14141

TYPE: UNLICENCED  
VEHICLE

PROJECT: 0000011288 - VIOLATION  
PROPERTY: 167 E MAIN ST  
ISSUE DATE: 5/7/2026  
ISSUED TO: ODDEN, NATHAN  
167 E MAIN ST  
SPRINGVILLE, NY 14141

TYPE: UNLICENCED  
VEHICLE

PROJECT: 0000011289 - VIOLATION  
PROPERTY: 290 ELM ST  
ISSUE DATE: 5/8/2026  
ISSUED TO: ANDREWS, ELIZABETH  
290 ELM ST  
SPRINGVILLE, NY 14141

TYPE: UNLICENCED  
VEHICLE

PROJECT: 0000011290 - VIOLATION  
PROPERTY: 53 W MAIN ST  
ISSUE DATE: 5/8/2026  
ISSUED TO: ILL WHEELS, LLC  
199 ENGLEWOOD AVE  
BUFFALO, NY 14214  
VILLAGE OF SPRINGVILLE

TYPE: UNLICENCED  
VEHICLE

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CONSENT AGENDA

PROJECT: 0000011291- VIOLATION PROPERTY: 269 MILL ST ISSUE DATE: 5/8/2026 ISSUED TO: POTZLER, JONATHAN 269 MILL ST SPRINGVILLE, NY 14141	TYPE: UNLICENCED VEHICLE
PROJECT: 0000011292 - VIOLATION PROPERTY: 591 E MAIN ST ISSUE DATE: 5/8/2026 ISSUED TO: ST PAULS EPISCOPAL CHURCH 591 E MAIN ST SPRINGVILLE, NY 14141	TYPE: UNLICENCED VEHICLE
PROJECT: 0000011293 - VIOLATION PROPERTY: 110 CATTARAUGUS ST ISSUE DATE: 5/8/2026 ISSUED TO: BROWN, PARKE 110 CATTARAUGUS ST SPRINGVILLE, NY 14141	TYPE: UNLICENCED VEHICLE
PROJECT: 0000011294 - PLUMBING PROPERTY: 101 PEARL ST ISSUE DATE: 5/8/2026 ISSUED TO: TIGHE, CHARISE 101 PEARL ST SPRINGVILLE, NY 14141	TYPE: PLUMBING
PROJECT: 0000011295 - DRIVEWAY PROPERTY: 182 E MAIN ST ISSUE DATE: 5/8/2026 ISSUED TO: TYLER, ROBYN 182 E MAIN ST SPRINGVILLE, NY 14141	TYPE: DRIVEWAY
PROJECT: 0000011296 - HISTORIC PRESERVATION PROPERTY: 35 E MAIN ST-UNIT S-B ISSUE DATE: 5/11/2026 ISSUED TO: RAYCHEL LARKING/RICH GIRL ENTERPRISES LLC 9304 SKINNER HOLLOW ROAD CATTARAUGUS, NY 14719	TYPE: SIGNAGE
PROJECT: 0000011297 - ROOFING PROPERTY: 126 EAST AVE ISSUE DATE: 5/11/2026 ISSUED TO: VACINEK HEATING AND ROOFING 8038 BOSTON STATE ROAD HAMBURG, NY 14075	TYPE: ROOFING

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CONSENT AGENDA

PROJECT: 0000011298 – FENCE

PROPERTY: 90 ELLIS AVE

ISSUE DATE: 5/11/2026

ISSUED TO: FRASER, RONALD

90 ELLIS AVE

SPRINGVILLE, NY 14141

TYPE: FENCING

PROJECT: 0000011299 - UTILITY

PROPERTY: 16 S BUFFALO ST

ISSUE DATE: 5/11/2026

ISSUED TO: WRAY, TERRY

16 S BUFFALO ST

SPRINGVILLE, NY 14141

TYPE: PLUMBING

ATTACHMENT NO. CA. 1  
AGENDA DATE 5-18-2026

*Village of Springville  
Historic Preservation Commission*

April 13, 2026 7:00 pm

A meeting of the Historic Preservation Commission of the Village of Springville was held at the Municipal Building, 65 Franklin Street, Springville, New York at the above date and time. Present were:

*Members:*  
Bill Skura Chairman  
Helen Brogan - Absent  
Don Orton  
John Baronich-Vice Chairman - Absent  
Mike Wolniewicz

*Also present:*  
Jessica Schuster  
Clinton Brown-Clinton Brown Co. Architecture, PC

*Clerk:* Jennifer Blumenstein

After the Pledge of Allegiance, Chairman Skura called the meeting to order at 7:00pm

Chairman Skura asked for a motion to approve the minutes from the March 9, 2026, meeting.

*Don Orton made the motion to approve the minutes, seconded by Mike Wolniewicz. All in favor, none opposed.*

Mike Wolniewicz wants to revise his application originally dated May 13, 2025. Mike would like to change the Jersey Barriers that were to be placed by the creek side of the property. The Jersey Barriers will be replaced by a wooden fence. The posts of the fence will be pressure treated - black in color. Fencing will be fresh Larch-flat boards-stained beige. They will be 1 1/2 x 7 1/2 boards placed an inch apart. There will be two metal gates that will also be black in color and have electric to them.

At this time, the board did not have a quorum, so the application had to be TABLED until the May 11, 2026 meeting.

Clinton Brown from Clinton Brown Company Architecture, PC came to talk to the Board in regard to the Grant Funded Project for the Historic Preservation Board. He congratulated the Board on receiving the Grant and stressed how important it was to stay on task. The Brochure and Website must be completed by the end of 2026.

Clinton handed out the Project Progress Memo #1 which highlights the projects goals and outcomes. Gregory Pinto, Architectural Historian, will be the project manager for the work to be done. Gregory would like to set up a virtual meeting with the Board Members to discuss the scope of services and schedule for implementing the project.

Mike Wolniewicz will be contacting Gregory to discuss Website portion of the project, while Bill Skura will be involved with the Brochure portion of the project.

*Mike Wolniewicz made the motion to adjourn at 8:00 pm, seconded by Don Orton. All in favor, none opposed.*

Respectfully Submitted,

Jennifer Blumenstein

**VILLAGE ATTORNEY REPORT** – No report this evening.

**TRUSTEE NOTES & PROJECT REPORTS**

**Trustee Schuster**

- Attended NYCOM training which was very informative.
- There has been a lot of talk lately regarding the gas tax cap from Erie County. This would be a reduction of sales tax revenue which can ultimately hurt muni's although it can help consumers. Even a small chunk of lost revenue to the Village can affect resident taxes.
- The art crawl after party is great and encourages everyone to go. The ribbon cutting ceremony for the theater is at 8:45pm.

**Trustee Lipka**

- Ed Young's wake will be Thursday May 21 from 4-7 at Smith-Weismantel Funeral Home and the funeral will be Friday May 22 at St. Aloysius Church at 11.
- The Red Cross mobile unit will be on Wednesday May 20 from 1-6 on Waverly Street.
- NYCOM was great, as a first-time attendee, very informative.

**Trustee Roberts**

- SYI invites all to attend opening day ceremony on May 30 at 2:00.

**Trustee Baker**

- Last Wednesday, Kelly participated in the celebration honoring Jim Siminski for 61 years of service in local fire companies. It was an honor to be part of his celebration.

**Mayor Belscher**

- Also attended NYCOM and learned a lot.

**TREE COMMITTEE REPORT** - None

**PUBLIC COMMENT** - None

**EXECUTIVE SESSION** - None

**ADJOURN**

Motion was made by Trustee Baker, seconded by Trustee Schuster, and carried with unanimous approval to adjourn the Regular Session at 7:55pm.

Respectfully submitted,

Jennifer Haberl  
Clerk/Treasurer

**VILLAGE OF SPRINGVILLE**  
**Clerk/Treasurer Report for June 1, 2026**

ATTACHMENT NO. A.2

AGENDA DATE 6/1/2026

**Resolutions/Approval:**

1. To authorize the mayor to sign the renewal contract with Municipal Solutions for financial services. See attached.
2. To authorize the mayor to sign the contract with Drescher & Malecki LLP for audit services for fiscal year end 5/31/2026. See attached.

**Discussions:**

1. Village tax bills were mailed to owners on record as of May 31<sup>st</sup>. The bills are due July 1<sup>st</sup> without penalty. Village offices are closed Friday July 3<sup>rd</sup> for the 4<sup>th</sup> of July holiday. Please call the Village office at 716-592-4936 X1000 if you do not receive your village tax bill. This year the county printed our bills in blue.
2. Free Thursday Night Summer Concerts start June 25<sup>th</sup>. Concerts are from 6:30-8:30pm at Heritage Park and Kiwanis will be selling hot dogs and snacks.

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**Municipal  
Solutions, Inc.**  
Municipal Financial Advisors

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June 1, 2026

Russ Belscher, Mayor  
Village of Springville  
5 West Main Street, P.O. Box 17  
Springville, New York 14141

Dear Mayor Belscher:

Municipal Solutions, Inc. is submitting this updated contract in connection with the Village of Springville's general financial services for your consideration and approval.

Per the Municipal Securities Rulemaking Board's (MSRB) Rule G-42, we must have a current contract in place prior to work commencing. This contract must state fair market value rates and fees and be accepted by both the municipality and Municipal Solutions, Inc. We must, under rule G-42, show that we've acted in good faith with the issuer and to ensure the accuracy of representation in our contracts regarding the agreed upon scope and fees, whether the contract be a Preliminary Authorization to Proceed or a Full Contract.

The Securities and Exchange Commission (SEC) enforces the rules and regulations set by the MSRB. Municipal Solutions, Inc. is registered as a recognized municipal advisor with the SEC (MS ID #867-00383) and the MSRB (MS ID #K0173) as mandated by the Dodd-Frank Wall Street Reform and Consumer Protection Act (the Dodd-Frank Act).

This proposal is divided into the following parts and rates can be found in the attached Appendix B:

- I. Note Borrowing Scope of Services
- II. Long-Term Serial Bond Borrowing Scope of Services
- III. General Financial Services
- IV. Conflicts of Interest and Other Required Disclosures
- V. Miscellaneous

**I. Note Borrowing Scope of Services**

The following items will be completed under this portion of the contract, if appropriate, and as required under current State and Federal regulations:

- 1) Prepare a Notice of Sale to be used in the advertisement of the sale and, if over \$1,000,000, prepare an Official Statement.
- 2) Prepare and convert Notice of Sale, financial information, and/or Preliminary Official Statement files for upload to Municipal Solutions' website and electronic transfer to underwriters. Post results to website after the sale.

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*Municipal Solutions, Inc. is a Member of the National Association of Municipal Advisors*

62 Main Street, LeRoy, NY 14482 Phone: 585-768-2136 Fax: 585-394-4092  
2528 State Route 21, Canandaigua, NY 14424 Phone: 585-394-4090 Fax: 585-394-4092  
[www.municipalsolution.com](http://www.municipalsolution.com)

- 3) Conduct the Note sale and make recommendation on the acceptance of the bids.
- 4) Prepare, convert, and arrange for distribution of the Final Official Statement, if prepared.
- 5) Coordinate closing arrangements with the purchaser and other appropriate officials.

## **II. Long-Term Serial Bond Borrowing Scope of Services**

The following items will be completed under this portion of the contract, if appropriate, and as required under current State and Federal regulations:

- 1) Plan the optimum maturity date for the annual payment of the bonds.
- 2) If \$1,000,000 or more, prepare an Official Statement based on information provided to Municipal Solutions by the Village, bond counsel and other third parties.
- 3) Coordinate the preparation of a Notice of Sale with bond counsel to be used in the advertisement of the issue in compliance with the official compilation of codes, rules and regulations of the NYS Comptroller and the NYS Local Finance Law.
- 4) Complete the debt statement, if required, and file with the New York State Comptroller.
- 5) Apply for a credit rating, when appropriate.
- 6) Qualify the issue for municipal bond insurance, when appropriate.
- 7) Prepare and convert Notice of Sale, financial information, and Preliminary Official Statement files for upload to Municipal Solutions' website, electronic transfer to underwriters and submission of Notice of Sale to the Bond Buyer, when appropriate. Post results to website after the sale.
- 8) When appropriate, qualify the issue to receive bids electronically using the IPREO electronic bidding platform. Conduct the sale and make a recommendation on the acceptance of the bids. Coordinate the closing with bond counsel, Village attorney, the successful bidder, and the Depository Trust Company (if necessary).
- 9) Prepare, convert, and arrange for distribution of the Final Official Statement, if prepared.

## **III. General Financial Services**

The following items will be completed under this portion of the contract, if appropriate and as requested:

- 1) Attend construction or other meetings, prepare reports on financial matters of the Village, assist with project and pre-referendum planning, long range and other planning issues, as required.
- 2) Assist the Village in the preparation of information that may be used for public or internal discussions or presentation to the bond rating agencies and investors.
- 3) Assist in the development of an operating budget, cash flow and operating expenses and offsetting revenue forecasts.

- 4) Complete a time-frame calendar for all items to be completed in connection with an anticipated borrowing.
- 5) Prepare various maturity schedules for Village officials to determine repayment of anticipated borrowed funds for planning purposes.
- 6) Advise on the timing, amount, and maturity of an anticipated borrowing.
- 7) Coordinate board adoption of the bond resolution and other legal documents that may be required with bond counsel.
- 8) Assist with debt service requirements for budgeting purposes.
- 9) Application to secure CUSIP numbers for borrowings, as required.
- 10) Convert financial documents into useable formats for processing, if necessary.
- 11) Compliance with IRS, MSRB and SEC regulations, reviews, and updates.
- 12) Provide other financial consulting services as may be requested by the Village.

General Financial Services will be billed at the current hourly rate plus reimbursable expenses (see Appendix B).

Requested services performed prior to contract execution or services beyond the scope of the contract will be billed at the current hourly rate plus expenses. If the project ceases for any reason, an invoice for any work completed will be due at the current hourly rate plus expenses.

If there are services performed beyond the scope of the project, or if the project ceases for any reason, an invoice for work completed will be due at the current hourly rate plus expenses.

The fees may be adjusted annually based on the U.S. Bureau of Labor and Statistics Consumer Price Index – All Urban Consumers.

Invoices will be submitted periodically. Payment is expected within 45 days of the invoice date.

#### **IV. Conflicts of Interest and Other Required Disclosures**

Rule G-42 of the Municipal Securities Rulemaking Board requires us to provide you with certain disclosures regarding conflicts of interest and other required disclosures (the “Disclosures”). Those Disclosures are attached hereto in Appendix A. We further covenant and agree to provide to the Village updated Disclosures as required by Municipal Securities Rulemaking Board Rule G-42 to the extent any arise after the date of this letter. The Disclosures, and each delivery thereof, as provided from time to time, shall be incorporated by reference as of the date thereof into this letter to the same extent as if set forth herein.

We at Municipal Solutions, Inc. operate with a core value of honesty and integrity in all aspects of our business. We pride ourselves in our competent and friendly staff and our services go above and beyond what our contracts call for. We do our very best to keep costs down and pass any savings back to our

clients. If you have any concerns that are not addressed in this contract, we would be happy to discuss them with you at your convenience.

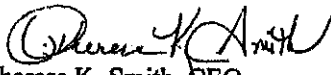
**V. Miscellaneous**

Upon acceptance of this proposal, please execute and return one copy to our LeRoy office located at 62 Main Street, LeRoy, New York 14482 following the next Board meeting. The terms set forth above are subject to change if we do not receive a signed contract within 30 days. This contract will remain in effect until terminated by either party. You have the right to terminate this contract for any reason at any time.

We agree to promptly amend or supplement this letter to reflect any material changes or additions to the agreement evidenced by this letter.

If you should have any questions concerning this proposal, please do not hesitate to contact me. We look forward to our continued working relationship with the Village.

Sincerely,



Theresa K. Smith, CEO

TKS/amp

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**Village of Springville, New York  
Contract Dated June 1, 2026  
General Financial Services  
Accepted by:**

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_

Russ Belscher / Mayor

Date: \_\_\_\_\_

6/1/2020

## APPENDIX A

### VILLAGE OF SPRINGVILLE, NEW YORK Contract Dated June 1, 2026 General Financial Services

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#### DISCLOSURE OF CONFLICTS OF INTEREST

Municipal Securities Rulemaking Board Rule G-42 requires us, as your municipal advisor, to provide written disclosure to you about material conflicts of interest.

We have determined, after exercising reasonable diligence, that we have no known material conflicts of interest that would impair our ability to provide advice to the Village in accordance with our fiduciary duty to municipal entity clients. The attached paragraphs outline areas of potential conflicts of interest we have reviewed to make this no material conflict of interest determination.

Our proposal includes compensation for municipal advisory activities to be performed that is contingent on the size or closing of any transaction as to which Municipal Solutions, Inc. is providing advice, the potential conflicts that could occur as a result of this pricing compensation are outlined below.

#### FORMS OF COMPENSATION AS POTENTIAL CONFLICTS

The forms of compensation for municipal advisors vary according to the nature of the engagement and requirements of the client, among other factors. Various forms of compensation present actual or potential conflicts of interest because they may create an incentive for an advisor to recommend one course of action over another if it is more beneficial to the advisor to do so. This document discusses various forms of compensation and the timing of payments to the advisor.

**Fixed fee** - Under a fixed fee form of compensation, the municipal advisor is paid a fixed amount established at the outset of the transaction. The amount is usually based upon an analysis by the client and the advisor of, among other things, the expected duration and complexity of the transaction and the agreed-upon scope of work that the advisor will perform. This form of compensation presents a potential conflict of interest because, if the transaction requires more work than originally contemplated, the advisor may suffer a loss. Thus, the advisor may recommend less time-consuming alternatives, or fail to do a thorough analysis of alternatives. There may be additional conflicts of interest if the municipal advisor's fee is contingent upon the successful completion of a financing, as described below.

**Hourly fee** - Under an hourly fee form of compensation, the municipal advisor is paid an amount equal to the number of hours worked by the advisor times an agreed-upon hourly billing rate. This form of compensation presents a potential conflict of interest if the client and the advisor do not agree on a reasonable maximum amount at the outset of the engagement, because the advisor does not have a financial incentive to recommend alternatives that would result in fewer hours worked.

In some cases, an hourly fee may be applied against a retainer (*e.g.*, a retainer payable monthly), in which case it is payable whether or not a financing closes. Alternatively, it may be contingent upon the successful completion of a financing, in which case there may be additional conflicts of interest, as described below.

**Fee contingent upon the completion of a financing or other transaction** - Under a contingent fee form of compensation, payment of an advisor's fee is dependent upon the successful completion of a financing or other transaction. Although this form of compensation may be customary for the client, it presents a conflict because the advisor may have an incentive to recommend unnecessary financings or financings that are disadvantageous to the client. For example, when facts or circumstances arise that could cause the financing or other transaction to be delayed or fail to close, an advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

**Fee paid under a retainer agreement** - Under a retainer agreement, fees are paid to a municipal advisor periodically (*e.g.*, monthly) and are not contingent upon the completion of a financing or other transaction. Fees paid under a retainer agreement may be calculated on a fixed fee basis (*e.g.*, a fixed fee per month regardless of the number of hours worked) or an hourly basis (*e.g.*, a minimum monthly payment, with additional amounts payable if a certain number of hours worked is exceeded). A retainer agreement does not present the conflicts associated with a contingent fee arrangement (described above).

**Fee based upon principal** - Under this form of compensation, the municipal advisor's fee is based upon a percentage of the principal amount of an issue of securities (*e.g.*, bonds). This form of compensation presents a conflict of interest because the advisor may have an incentive to advise the client to increase the size of the securities issue for the purpose of increasing the advisor's compensation.

From time to time, Municipal Solutions, Inc. does provide municipal advisory assistance to surrounding municipalities including, but not limited to, the Villages of Arcade, Delevan and Gowanda, the Towns of Arcade, Collins, Concord, Machias and Yorkshire. Municipal Solutions, Inc. is not aware of any material conflicts of interest that this relationship would bring to our fiduciary responsibility to the Village as of the date of this Agreement. If Municipal Solutions, Inc. becomes aware of any conflict of interest that could interfere with our fiduciary obligations to the Village, Municipal Solutions, Inc. will notify the Village that a conflict has been identified and we will meet with the Village to discuss the impacts of the conflict and possible methods to resolve the identified conflict areas.

## RELIANCE ON OUTSIDE INFORMATION

In formulating our recommendations as it comes to the issuance of municipal securities, we often have to rely on information provided by outside sources such as engineering firms, architectural firms, CPAs, attorneys, and other professional entities, as well as the municipality itself. We must rely on the expertise and professional knowledge of these entities in that the information they are providing is reasonable and correct. As part of our fiduciary duty to our clients, we will do our best to make sure this is the case. If we feel that the information provided to us is inaccurate, inconsistent, or incomplete, we will ensure to tell you before providing any recommendations based on the material.

**LEGAL OR DISCIPLINARY EVENTS**

Municipal Solutions, Inc. is registered as a “municipal advisor” pursuant to Section 15B of the Securities Exchange Act and rules and regulations adopted by the United States Securities and Exchange Commission (“SEC”) and the Municipal Securities Rulemaking Board (“MSRB”). As part of this registration, we are required to disclose to the SEC information regarding criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation involving Municipal Solutions, Inc. Pursuant to MSRB Rule G-42, Municipal Solutions, Inc. is required to disclose any legal or disciplinary event that is material to the Village’s evaluation of Municipal Solutions, Inc. or the integrity of its management or advisory personnel.

We have determined that no such event exists.

Copies of Municipal Solutions, Inc. filings with the United States Securities and Exchange Commission can currently be found by accessing the SEC’s EDGAR Company Search Page which is currently available at <https://www.sec.gov/edgar/searchedgar/companysearch.html> and searching for either Municipal Solutions, Inc. or for our CIK number which is 0001612999.

The MSRB has made available on its website ([www.msrb.org](http://www.msrb.org)) a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the appropriate regulatory authority.

**APPENDIX B**

**MUNICIPAL SOLUTIONS, INC.  
FEE SCHEDULE – 2026**

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**Bond Anticipation Notes**

**Revenue Anticipation Notes**

**Tax Anticipation Notes**

Under \$500,000 (NOS only)	\$1,600	(+ \$500 if no prior issue within 3 years)
\$500,000 – 999,999 (NOS only)	\$2,200	(+ \$500 if no prior issue within 3 years)
\$1,000,000 or more (No OS)	\$2,500	(+ \$500 if no prior issue within 3 years)
\$1,000,000 or more with OS	Base fee \$4,625	(+ \$500 if no prior OS within 3 years) Plus \$175 per million (rounded up to next million)

**Serial Bonds**

Under \$1,000,000 (NOS)	\$3,650	(+ \$500 if no prior issue within 3 years)
Under \$1,000,000 (No OS, w/ Statement of Financial and Operating Information)	\$4,700	(+ \$500 if no prior OS within 3 years)
With OS (any amount)	Base fee \$8,650	(+ \$500 if no prior OS within 3 years)
\$1,000,000 - \$1,999,999	Plus \$500	
\$2,000,000 and above	Additional \$250 per million	(rounded up to next million)

**Continuing Disclosure**

Annual Continuing Disclosure – Full Statement	\$2,225
Annual Continuing Disclosure – Financials	\$240
Material Event Notice Filings per occurrence	\$240

**Hourly Rate \*** \$170

\* Please note that if the project ceases for any reason, an invoice for work completed will be due at the current hourly rate plus expenses.

**Expenses**

Expenses include copies, postage, mileage at the IRS prevailing rate, travel and, if applicable, official statement printing, website fees and any incidental costs.

**DRESCHER & MALECKI LLP**

2721 Transit Road, Suite 111  
Elma, New York 14059  
Telephone: 716.565.2299  
Fax: 716.389.5178



May 7, 2026

Honorable Mayor Russ Belscher  
Village of Springville  
5 West Main Street  
P.O. Box 17  
Springville, New York 14141

Dear Mayor Belscher:

The following represents our understanding of the services we will provide the Village of Springville, New York (the "Village").

You have requested that we audit the governmental activities, the business-type activity, each major fund and the aggregate remaining fund information of the Village, as of May 31, 2026, and for the year then ended and the related notes to the financial statements, which collectively comprise the Village's basic financial statements as listed in the table of contents. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America ("US GAAS") and in accordance with *Government Auditing Standards*, issued by the Comptroller General of the United States of America, will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Accounting principles generally accepted in the United States of America, ("US GAAP"), as promulgated by the Governmental Accounting Standards Board ("GASB") require that supplementary information, such as management's discussion and analysis, the schedule of the local government's proportionate share of the net pension liability/(asset) – retirement systems, the schedule of the local government's contributions – retirement systems, the schedule of changes in the local government's total other postemployment benefits liability, and related ratios and certain budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information ("RSI") in accordance with US GAAS. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI.

The following RSI is required by US GAAP. This RSI will be subjected to certain limited procedures but will not be audited:

- Management's Discussion and Analysis
- Schedule of the Local Government's Proportionate Share of the Net Pension Liability/(Asset)—Retirement Systems
- Schedule of the Local Government's Contributions—Retirement Systems
- Schedule of Changes in the Local Government's Total Pension Liability—LOSAP
- Required Supplementary Budgetary Comparison Schedule—General Fund and each major special revenue fund with a legally adopted budget

Supplementary information other than RSI will accompany the Village's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and perform certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and additional procedures in accordance with U.S. GAAS. We intend to provide an opinion on the following supplementary information in relation to the basic financial statements as a whole:

- Supplementary information, as listed in the table of contents

#### **Auditor Responsibilities**

We will conduct our audit in accordance with US GAAS and *Government Auditing Standards*, issued by the Comptroller General of the United States of America. As part of an audit in accordance with US GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of the system of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with US GAAS and *Government Auditing Standards*.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

### **Compliance with Laws and Regulations**

As previously discussed, as part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we will perform tests of the Village's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

### **Management Responsibilities**

Our audit will be conducted on the basis that management and those charged with governance acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the basic financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation, and maintenance of the system of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and
3. To provide us with:
  - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the basic financial statements such as records, documentation, and other matters;
  - b. Additional information that we may request from management for the purpose of the audit; and
  - c. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
4. For including the auditor's report in any document containing basic financial statements that indicates that such basic financial statements have been audited by us;
5. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities;
6. For adjusting the basic financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the basic financial statements as a whole; and
7. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
8. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
9. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in the system of internal control and others where fraud could have a material effect on the financials; and
10. For the accuracy and completeness of all information provided.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited basic financial statements, or if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management and those charged with governance, written confirmation concerning representations made to us in connection with the audit.

### **Nonattest Services**

With respect to any nonattest services we perform:

At the end of the year, we agree to perform the following:

- Propose adjusting or correcting journal entries to be reviewed and approved by the Village's management.
- Assist the Village in the preparation of the basic financial statements.
- Review and provide editorial comments to the Village's Management Discussion and Analysis.
- Address routine accounting and auditing inquiries through the year including applicability of GASB pronouncements to the Village.
- Assist the Village in the preparation of the Annual Financial Report to be filed with the New York State Comptroller.
- Assist the Village in the preparation of the Statement of Changes in Cash Balances and Statement of Cash Receipts and Cash Disbursements for the Village Justices.

We will not assume management responsibilities on behalf of the Village. However, we will provide advice and recommendations to assist management of the Village in performing its responsibilities.

The Village's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) designing, implementing, and maintaining the system of internal control, including the process used to monitoring the system of internal control.

Our responsibilities and limitations of the nonattest services are as follows:

- We will perform the services in accordance with applicable professional standards.
- The nonattest services are limited to the services previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries.

## **Reporting**

We will issue a written report upon completion of our audit of the Village's basic financial statements. Our report will be addressed to the governing body of the Village. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance will not be an objective of the audit and, therefore, no such opinion will be expressed.

We also will issue a written report on the Statement of Changes in Cash Balances and Statement of Cash Receipts and Cash Disbursements for the Village Justices upon completion of our audit.

## **Other**

We understand that your employees will prepare all confirmations we request and will locate any documents or support for any other transactions we select for testing

If you intend to publish or otherwise reproduce the basic financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

## **Provisions of Engagement Administration, Timing and Fees**

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

The timing of our audit will be scheduled for performance and completion as follows:

	<u>Begin</u>	<u>Targeted for Completion</u>
<b>Audit Performance Schedule:</b>		
Planning audit procedures	July 2026	August 2026
Year-end audit procedures	October 2026	November 2026
<b>Audit Communications and Audit Report:</b>		
Report on audit (including communications to the Village's Board)		November 2026
Significant deficiencies or material weaknesses, if any		November 2026
Other management comments		November 2026
Issue audit report		December 2026

The aforementioned schedule is based on our prior discussions, should you wish to schedule differently, we believe we can accommodate you. Assistance to be supplied by the Village's personnel, including preparation of schedules and analyses of accounts, will be described in a separate communication. Timely completion of the Village's work will facilitate the completion of our audit by the targeted completion dates. Appendix A provides a description of circumstances that could significant change the targeted completion dates.

Nichole M. Ruf is the engagement director for the audit services specified in this letter. Her responsibilities include supervising Drescher & Malecki, LLP's ("D&M") services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fees will be billed as work progresses and are based on the anticipated amount of time required to complete. We estimate our fees for the aforementioned audit services relating to the basic financial statements will not exceed \$23,000, inclusive of expenses for the audit of the year ending May 31, 2026. To the extent that certain circumstances, as listed in Appendix A, arise during the engagement, our fee estimate may be affected and additional fees may be necessary. Additional services provided beyond the described scope of services will be billed separately.

Our fees for the additional services are as follows. We will audit the cash receipts and cash disbursements for the Village Justices at estimated fees not to exceed \$1,500, inclusive of expenses. We will also assist the Village in preparing the Annual Financial Report with the New York State Comptroller at estimated fees not to exceed \$1,500.

If it should become necessary for the Village to request D&M to render any additional services, such services would be submitted to the Village for approval prior to D&M commencing such services. Our 2026 hourly rates for those services would be as follows: Partner \$225/hr.; Senior Manager \$200/hr.; Manager \$175/hr.; Supervisory Staff \$125/hr.; and, Staff \$100/hr.

## Other Matters

*Government Auditing Standards* require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financial statements and related schedules or disclosures as these actions are deemed a non-audit service.

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

You agree to inform us of the facts that may affect the financial statements of which you may be aware during the period from the date of the auditor's report to the date of the financial statements are issued.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

At the conclusion of our audit engagement, we will communicate to the Village Board the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

The audit documentation for this engagement is the property of D&M and constitutes confidential information. However, we may be requested to make certain audit documentation available to a federal agency or the Comptroller General of the United States pursuant to authority given to them by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of D&M's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to a federal agency or the Comptroller General of the United States. The federal agency or the Comptroller General of the United States may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our latest external peer review report of our firm dated June 24, 2024 for your consideration and files.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the basic financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

*Drescher & Malecki LLP*

\* \* \* \* \*

RESPONSE:

This letter correctly sets forth our understanding.

Village of Springville, New York

Acknowledged and agreed on behalf of the Village:

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## **APPENDIX A**

### **Village of Springville, New York Circumstances Affecting Timing and Fee Estimate Year Ended May 31, 2026**

The estimate of our fees is based on certain assumptions. To the extent that certain circumstances as listed in this Appendix arise during the engagement, our fee estimate may be significantly affected and additional fees may be necessary. We will notify you of circumstances that we encounter that could significantly affect our estimate and discuss with you any additional fees, as necessary which would be subject to approval by the Village Board. Such circumstances include but are not limited to the following:

1. Changes to the timing of the engagement at the Village's request. Changes to the timing of the engagement usually require reassignment of personnel used by Drescher & Malecki LLP (D&M) in the performance of services hereunder. However, because it is often difficult to reassign individuals to other engagements, D&M may incur significant unanticipated costs.
2. All audit schedules are not (a) provided by the Village on the date requested, (b) completed in a format acceptable to D&M (c) mathematically correct, or (d) in agreement with the appropriate Village records (e.g., general ledger accounts). D&M will provide the Village with a separate listing of required schedules and deadlines.
3. Weaknesses in the internal control structure.
4. Significant new issues or changes as follows:
  - a. Significant new accounting issues that require an unusual amount of time to resolve.
  - b. Significant changes in accounting policies or practices from those used in prior years.
  - c. Significant changes or transactions that occur prior to the issuance of our reports.
  - d. Significant changes in the Village's accounting personnel, their responsibilities, or their availability.
  - e. Significant changes in auditing requirements set by regulators.
5. Significant delays in assistance in the Village's assistance in the engagement or delays by the Village in reconciling variances as requested by D&M. All invoices, contracts, and other documents, which we will identify for the Village, are not located by the Village's personnel or made ready for our easy access.
6. Deterioration in the quality of the Village's accounting records during the current-year engagement in comparison with the prior-year engagement.
7. The procedures necessary to adopt new Governmental Accounting Standards Board Statements have not been completed by Village personnel.
8. A significant level of proposed audit adjustments are identified during our audit.
9. Changes in audit scope caused by events that are beyond our control.



*Jones, Nale & Mattingly PLC*

## **REPORT ON THE FIRM'S SYSTEM OF QUALITY CONTROL**

To the Partners of  
Drescher & Malecki LLP  
and the Pennsylvania Institute of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Drescher & Malecki LLP (the firm) in effect for the year ended December 31, 2023. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a system review as described in the Standards may be found at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported on in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

### **Firm's Responsibility**

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with the requirements of applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of the applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

### **Peer Reviewer's Responsibility**

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

### **Required Selections and Considerations**

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

## Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Drescher & Malecki LLP in effect for the year ended December 31, 2023, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Drescher & Malecki LLP has received a peer review rating of *pass*.

*Jones, Male & Mattingly P.C.*

Louisville, Kentucky  
June 24, 2024

VILLAGE OF SPRINGVILLE  
**DEPARTMENT OF PUBLIC WORKS**  
*Duane Boberg*  
*Superintendent of Public Works*  
**Superintendent Report for June 1, 2026**

ATTACHMENT NO. A.3

AGENDA DATE 6/1/2026

: I sent out an ad for an alternative to HPC Board and only received one reply. Devin Kowalske sent me her background which is attached.

: I have a quote for a live stream camera and to set up a YouTube channel at the cost of \$499.00. How do you want to proceed?

**Resolution:** Declare surplus various length and size fire hose (out of date) and expired PPE paper suits from the Fire Department. Will ask if any surrounding companies would like them or dispose of them if no one wants them.

: Tentatively the Municipal Parking lot will be closed on June 15<sup>th</sup> and part of June 16<sup>th</sup> for resurfacing. All parties involved will be notified in person, code red, on our Facebook page and on our website.

: Executive Session to discuss building matters.

## Duane Boberg

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**From:** Devin Kowalske <devin.kowalske@gmail.com>  
**Sent:** Thursday, May 14, 2026 1:12 PM  
**To:** Duane Boberg  
**Subject:** Alternate HPC member

Good Afternoon Duane,  
I'd like to submit my name for consideration as alternate HPC member.  
My qualifications include

- A minor in History from SUNY Fredonia
- Multi-generational Springville family (both sides)
- Genuine care for this community



Let me know if you need anything else from me, thank you!  
Devin

VILLAGE OF SPRINGVILLE  
June 1, 2026  
Page 1  
CONSENT AGENDA

Building applications received by the CEO Baker, Planning Board, Zoning Board of Appeal and Historic Preservation Commission as follows:

Minutes of the Zoning Board of Appeals meeting on February 11, 2026. CA.1  
Minutes of the Planning Board meeting on April 28, 2026. CA.2

PROJECT: 0000011300 - DRIVEWAY TYPE: DRIVEWAY  
PROPERTY: 24 S CENTRAL AVE  
ISSUED DATE: 5/12/2026  
ISSUED TO: KOMENDA, KIERSTIN  
24 S CENTRAL AVE  
SPRINGVILLE, NY 14141

PROJECT: 0000011301 - FENCES TYPE: FENCES  
PROPERTY: 76 RAUCH DR  
ISSUED DATE: 5/14/2026  
ISSUED TO: LUGBAUER, RUSSEL  
76 RAUCH DR  
SPRINGVILLE, NY 14141

PROJECT: 0000011302 - SWIMMING POOLS TYPE: SWIMMING POOLS  
PROPERTY: 49 GREENWOOD PL  
ISSUED DATE: 5/14/2026  
ISSUED TO: SWARTZ, RONALD R JR  
P O BOX 246  
SPRINGVILLE, NY 14141

PROJECT: 0000011303 - ROOFING TYPE: ROOF  
PROPERTY: 138 VAUGHN ST  
ISSUED DATE: 5/14/2026  
ISSUED TO: BUNCH, MATTHEW J-SUSAN  
138 N VAUGHN ST  
SPRINGVILLE, NY 14141

PROJECT: 0000011304 - UTILITY CHANGES TYPE: ELECTRIC  
PROPERTY: 109 MAPLE AVE  
ISSUED DATE: 5/15/2026  
ISSUED TO: SWARTZ, RONALD R JR  
P O BOX 246  
SPRINGVILLE, NY 14141

PROJECT: 0000011305 - ROOFING TYPE: ROOF  
PROPERTY: 61 ELM ST  
ISSUED DATE: 5/18/2026  
ISSUED TO: BURGER, ARCHIE  
61 ELM ST  
SPRINGVILLE, NY 14141

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CONSENT AGENDA

PROJECT: 0000011306 - EVENT  
PROPERTY: 57 TRANSIT LINE RD  
ISSUED DATE: 5/18/2026  
ISSUED TO: ASSEMBLY OF GOD  
P.O. BOX 187  
SPRINGVILLE, NY 14141

TYPE: LICENSES

PROJECT: 0000011307 - LICENSES  
PROPERTY: 2451 ATRIUM WAY  
ISSUED DATE: 5/18/2026  
ISSUED TO: JAKES EDUCATIONAL SERVICES  
2451 ATRIUM WAY  
NASHVILLE, TN 37214

TYPE: LICENSES

PROJECT: 0000011308 - DECKS  
PROPERTY: 342 E MAIN ST  
ISSUED DATE: 5/19/2026  
ISSUED TO: CHAMBERLAND, HEIDI  
342 E MAIN ST  
SPRINGVILLE, NY 14141

TYPE: DECKS

CONTRACTOR:

PROJECT: 0000011309 - EVENT  
PROPERTY: 29 MECHANIC ST  
ISSUED DATE: 5/20/2026  
ISSUED TO: TWELVE SPRINGS CHURCH  
29 MECHANIC ST  
SPRINGVILLE, NY 14141

TYPE: EVENT

PROJECT: 0000011310 - RESIDENTIAL ALT  
PROPERTY: 193 FRANKLIN ST  
ISSUED DATE: 5/26/2026  
ISSUED TO: KEHR, AMBER  
193 FRANKLIN ST  
SPRINGVILLE, NY 14141

TYPE: RES ALT

PROJECT: 0000011311 - RESIDENTIAL HOME/STRUCTURAL  
PROPERTY: 82 WOODHAVEN DR  
ISSUED DATE: 5/26/2026  
ISSUED TO: SOKOLOV, NICOLE  
333 MILL ST  
SPRINGVILLE, NY 14141

TYPE: HOME/STRUCT

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CONSENT AGENDA

PROJECT: 0000011312 - UTILITY CHANGES-ELECTRIC TYPE:ELECTRIC  
PROPERTY:82 WOODHAVEN DR  
ISSUED DATE: 5/26/  
ISSUED TO: SOKOLOV, NICOLE  
333 MILL ST  
SPRINGVILLE, NY 14141

PROJECT: 0000011313 - UTILITY CHANGES-WATER TAP TYPE:PLUMBING  
PROPERTY:82 WOODHAVEN DR  
ISSUED DATE:5/26/  
ISSUED TO: SOKOLOV, NICOLE  
333 MILL ST  
SPRINGVILLE, NY 14141

PROJECT: 0000011314 - DRIVEWAY TYPE:DRIVEWAY  
PROPERTY:82 WOODHAVEN DR  
ISSUED DATE:5/26/  
ISSUED TO: SOKOLOV, NICOLE  
333 MILL ST  
SPRINGVILLE, NY 14141

PROJECT: 0000011315 - DECKS TYPE:DECKS  
PROPERTY:95 W EDGEWOOD DR  
ISSUED DATE:5/26/  
ISSUED TO: KRS CARPENTRY LLC  
PO BOX 332  
12589 TRANSIT LINE RD  
SPRINGVILLE, NY 14141

PROJECT: 0000011316 - EVENT-SGI ALL CLASS REUNION TYPE:EVENT  
PROPERTY:70 NASON BLVD  
ISSUED DATE: 5/26/  
ISSUED TO: SGI ALL CLASS REUNION  
PO BOX 104  
SPRINGVILLE, NY 14141

VILLAGE OF SPRINGVILLE  
MINUTES OF THE MEETING OF ZONING BOARD OF APPEALS

February 11, 2026

7:00 P.M.

A meeting of the Zoning Board of Appeals of the Village of Springville was held at the Municipal Building, 65 Franklin Street Springville, New York at the above date and time.

Present were:

Chairman:	Joe Wolniewicz
Members:	Kate Moody Jamie Raynor (absent) Kimberly Krzemien Bob Laskowski
Also Present:	Thomas Roberts
Building Inspector/CEO:	John Baker
Clerk:	Julie Nunweiler

Zoning Board Chairman Joe Wolniewicz called the meeting to order at 7:01 for a Public Hearing this evening. This Public Hearing is to hear the petition of Thomas Roberts, 121 N. Buffalo St. in R6 zoning district Springville New York File # 11183 for area variance Village code is:

**§ 200-11 Lot Frontage**

**In all districts except B-1 or VI district the lot frontage at the street line shall be not less than 40 feet.**

At 7:01 pm, Chairman Wolniewicz opened the Public Hearing.

At this time, Chairman Wolniewicz asked the applicant up to address the board and explain what it was he was looking to do.

Mr. Thomas Roberts explained that he is looking to build back a 4 unit Colonial on the property where one was until it was destroyed by a fire in 2013. He is asking for an area variance of about 3 feet. The survey shows 76.97 feet. He explained that there is no neighbor on one side and a driveway on the other side.

Chairman Wolniewicz closed the public hearing to go into Board Discussion.

After some discussion, Chairman Wolniewicz declared SEQR for File 11183 a Type II requiring no further action; therefore, a negative declaration was determined.

At this time the Zoning Board of Appeals went over the factors considered in their decision:

**FACTORS CONSIDERED:**

1. Whether undesirable change would be produced in character of neighborhood or a detriment to nearby properties: Yes \_\_\_ No X (4)
  
2. Whether benefit sought by applicant can be achieved by a feasible alternative to the variance: Yes X (4) No \_\_\_
  
3. Whether the requested variance is substantial: Yes \_\_\_ No X (4)
  
4. Would the variance have an adverse impact on the physical or environmental conditions in the neighborhood: Yes \_\_\_ No X (4)

Whether the alleged difficulty was self-created, which consideration shall be relevant to the decision of the Zoning Board of Appeals but shall not necessarily preclude the granting of the area variance: Yes X (4) No \_\_\_

**DETERMINATION OF THE ZONING BOARD OF APPEALS BASED ON THE ABOVE FACTORS:**

The ZBA, after taking into consideration the above five factors, finds that the benefit to the applicant does outweigh the detriment to the neighborhood or community.

The ZBA further finds that a variance of 3 Feet should be granted in order to preserve and protect the character of the neighborhood and the health, safety and welfare of the community.

The variance request is **approved**.

RECORD OF VOTE

MEMBER NAME	AYE	NAY	NO VOTE
JOE WOLNIEWICZ	<u>X</u>	_____	_____
KATE MOODY	<u>X</u>	_____	_____
KIM KRZEMIEN	<u>X</u>	_____	_____
BOB LASKOWSKI	<u>X</u>	_____	_____
JAMIE RAYNOR	_____	_____	<u>X</u>

With there being no other Public Hearings this evening, Chairman Wolniewicz asked the Members for a motion to approve the minutes from the January 14, 2026 meeting, Member Kim Krzemien made the motion, seconded by Bob Laskowski. All in favor, none opposed.

Chairman Wolniewicz made a motion to adjourn the meeting at 7:20 p.m., all in favor, none opposed. Meeting adjourned.

Respectfully Submitted,



Julie Nunweiler

**VILLAGE OF SPRINGVILLE  
PLANNING BOARD MINUTES**

April 28, 2026

7:00 P.M.

A meeting of the Planning Board of the Village of Springville was held at the Village Municipal Building, 65 Franklin St. Springville, New York at the above date and time. Present were:

Chairman:	Bob Muhlbauer
Members:	Guy Marlette Greg Keyser (absent) Brett Landsman Terry Skelton (absent)
Building Inspector/ CEO:	John Baker
Clerk:	Julie Nunweiler
Liaison	Barb Lipka

After the Pledge of Allegiance, Chairman Muhlbauer called the meeting to order at 7:01 pm.

Chairman Muhlbauer thanked Barb Lipka for the work she did while serving on the Planning Board and congratulated her on her appointment of Trustee. He also welcomed new member Guy Marlette.

With nothing on the agenda tonight, Chairman Muhlbauer reviewed some of the items that board has recently approved and denied for new member Guy Marlette. He also mentioned that the board may begin to have work sessions an hour before scheduled meetings when needed, it was discussed that while there is no public comment during a work session the public will be allowed to attend and it would be listed on the agenda prior to the meeting.

Chairman Muhlbauer asked CEO John Baker if he had any new business to come before the board and he said that so far next month's meeting on May 26, 2026 only has one public hearing for Apex Car Wash.

CEO John Baker informed the Board that the Comprehensive Plans Implementation Committee will be meeting on May 12, 2026 and will be working on codes.

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Planning Board  
April 28,2026

With nothing else to discuss Chairman Muhlbauer asked for a motion to accept the minutes from the March 24, 2026 meeting. Member Guy Marlette made the motion seconded by Member Brett Landsman. All in favor, none opposed.

Chairman Muhlbauer asked for a motion to adjourn the meeting at 7:45 Member Guy Marlette made the motion, seconded by Member Brett Landsman. All in favor, none opposed.

Respectfully Submitted,

Julie Nunweiler